



COVID-19 (Coronavirus) Update

Effective 25-3-2020

We would like to update our customers on how we are supporting your transport requirements during the COVID-19 pandemic.

Snapes Project Logistics is an essential service, and the company is operating in accordance with Federal and State Government directions. Our Management Team continue to monitor the situation and adjust our risk management as these unique circumstances evolve.

Further to our last advice, additional precautions have been implemented to ensure the safety and well-being of our employees and operation. These additional precautions include:

- Increasing PPE requirements
- Actively encouraging customers to transfer documents electronically
- Working at home arrangements in place for all team members who can perform their roles remotely
- Additional cleaning and sanitising protocols for employees
- Implemented social distancing protocols for all face to face interactions
- Encouraging employees to follow social distancing practices outside of work

As all parties in the supply chain adapt to these challenges, we ask for your understanding as we protect our employees and the continuity of services. By working together, we will all help our customers manage safely and effectively through this crisis.

Thank you for your continued support and we reaffirm our commitment to meeting your transport requirements.

Kind Regards,

Jeffrey Lees | General Manager





COVID-19 (Coronavirus) Update

Effective 24-3-2020

Snapes Project Logistics wishes to advise that despite the continued outbreak of COVID-19 (Coronavirus) and new government advice and Border closures, we are committed to ensuring the impact on our customers is minimal and that our staff and their families remain at the forefront of our plans.

Northern Territory, South Australia, Western Australia and Tasmania have closed their borders to all outside travel. Please note that Snapes Project Logistics and the wider transport and logistics industry are exempt from any restrictions on border closures.

Transport and logistics is an 'essential service' which means Snapes Project Logistics will continue to service the freight and logistics needs of our customers across Australia.

To further prevent the spread of COVID-19 we have implemented a temporary, non-contact delivery process as follows:

- We regularly disinfect the equipment used for all deliveries
- Our staff will maintain social distancing while attending to a delivery
- We request that all receiving customers keep to the 1.5metre recommended distance from our staff
- In lieu of handing over consignment notes or hand-held devices to capture signatures, drivers will instead log the full name of the person accepting the freight, including the date and time, and this will form the proof of delivery.
- All our vehicles will be fitted with disinfectant spray, face masks, wipes and disposable gloves, when available in supply
- Drivers to spray or wipe down any area of product they have handled



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For all residential customers (including those who are self-isolating) where we need to deliver any freight, we will place your items at your door. Having knocked on your door, we will then step aside to a safe distance while you retrieve your items. We have instructed all employees to not enter private residences until further notice. No installation of product will be undertaken at occupied residential addresses. This will ensure the safety of our staff as well as the safety of receiving and sending customers.

With announcements pending for closure of other state borders, we will endeavour to maintain an open channel of communication with our customers, as additional information comes to hand.

Should you require any further information, please do not hesitate to contact one of our staff.

Kind Regards,

Jeffrey Lees | General Manager

Personalised logistics for sensitive freight

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